## **Top 10 Property Management Reports**

- Lease Renewal Report Next 90-Days (monthly)
- Lease Renewal Report Last 30 Days (to track all renewals for revenue purposes)
- Move In's Next 7 Days (weekly) to ensure all data is captured
- Move Out's Next 30 Days (weekly) to make sure all MO's are tracked for turnovers
- Tenant Delinquencies (weekly)
- SD Held (monthly)
- Units Under Mgmt (monthly)
- DOM (weekly)
- All Open Work Orders (monthly generated at the end of the month)
- Rent Ready/Turnovers in Process (weekly)